

**VILLAGE OF RIVER FOREST HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES**

**June 28, 2017**

A meeting of the Historic Preservation Commission was held on June 28, 2017 at 7:00 p.m. in the First Floor Community Room at the River Forest Village Hall, 400 Park Avenue.

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:56 p.m. Upon roll call, the following persons were:

Present: Chairman Zurowski, Commissioners Franek, Graham-White, Raino-Ogden, Popowits and Pritz

Absent: Commissioner Prestes

Also Present: Management Analyst Jon Pape

**II. PUBLIC TESTIMONY**

No public testimony was heard.

**III. APPROVAL OF MEETING MINUTES**

No comments were heard in regards to the June 1, 2017 meeting minutes.

A MOTION was made by Commissioner Franek and SECONDED by Commissioner Graham-White to approve the minutes of the June 1, 2017 Historic Preservation Commission meeting.

AYES: Chairman Zurowski, Commissioners Franek, Graham-White, Raino-Ogden, Popowits and Pritz

NAYS: None.

Motion Passes.

**IV. CONSIDERATION OF HISTORIC PROPERTY MODIFICATIONS AND APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS**

No applications were heard.

**V. CONSIDERATION OF NOMINATIONS FOR THE 2017 HISTORIC PRESERVATION AWARDS**

Management Analyst Jon Pape shared with the Commission that two applications had been received, for 558 Franklin and 146 Keystone.

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Commissioner Graham-White stated that she felt 558 Franklin had done a fabulous job and the Commission recollected the application process and helping the property through the process. The Commissioners agreed that it was very well done.

Chairman Zurowski shared that he had the opportunity go into 146 Keystone and informed the commission that the property owners had been working on it for a long time. He stated that the work was historically accurate and was overall a very good process. He commended the attention to detail. Chairman Zurowski said he would strongly support an award for both homes.

Management Analyst Jon Pape read the descriptions of the different award categories aloud.

The Commission discussed which categories the awards may best fit into. Ultimately the Commission agreed that both properties were deserving of the Laurel McMahon Restoration Award citing the dedication, time spent and attention to historical detail.

A MOTION was made by Commissioner Raino-Ogden and SECONDED by Commissioner Pritz to award 146 Keystone and 558 Franklin the Laurel McMahon Restoration Award.

AYES: Chairman Zurowski, Commissioners Franek, Graham-White, Raino-Ogden, Popowits and Pritz

NAYS: None.

Motion Passes.

## **VI. REVIEW OF ONGOING COMMISSIONER ASSIGNMENTS**

The Commission proceeded to agenda item VII.

Commissioner Popowits expressed that he would have Management Analyst Pape help him forward the photos he had of some of the homes to Commissioner Raino-Ogden. Commissioner Raino-Ogden will handle the photography.

Commissioner Popowits is working on a third presentation and is looking for other opportunities to present the first two.

Commissioner Graham-White provided an update on at-risk properties. She shared that 1123 Franklin has been on and off the market advertised as a teardown. She stated that the property is contingent and that it is an uninhabitable. Management Analyst Pape said he would look into it with the Village. Furthermore, Commissioner Graham-White shared that the J. Kibben Ingalls, 562 Keystone, was still contingent. Finally, 914 Ashland, was newly on the market.

Management Analyst Pape shared that the website is still in draft stages. He stated that it would be shared once we got to the pieces concerning the Historic Preservation Commission's page.

Commissioner Franek informed the Commission that the person who previously handled the Certified Local Government status applications for the state has retired. He did contact someone

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who is handling this in the interim, but he is told that applications are not being processed at this time due to other state issues.

Chairman Zurowski stated that he plans to take the draft of the map to President Adduci and then see if she would like to take it to the Village Board.

The Commission discussed possible further education efforts, efforts with surrounding communities, and organizing local walks possibly leveraging the map brochure.

The Commission decided to add the list of previous Historic Preservation Award winners to the draft map.

**VII. DISCUSSION REGARDING PROPOSED RIVER FOREST HISTORIC PRESERVATION MAP**

Chairman Zurowski noted that Commissioner Pritz edited the map draft which was then proofread by Commissioner Franek.

Various edits to the map were discussed. This included collectively coming to a consensus and fact checking for accuracy.

Commissioner Raino-Ogden inquired on the funding for the brochure and asked if it made sense to sell ad space in the brochure. The Commission inquired if that would create more issue for the Village to Administer. Management Analyst Pape stated that he would look into it.

The Commission further discussed what process should be followed for notifying the property owners of homes on the Map. The Commission noted that a Map already available at the Frank Lloyd Wright Trust includes many of the homes on the draft of the River Forest Map. The Commission agreed to draft a letter to notify the residents of the project and congratulate them on their selection for the map. The map will add the disclaimer for visitors to be respectful of private residences. Management Analyst Pape stated that he would draft the notification.

Chairman Zurowski asked Commissioner Franek to write a welcome or introduction statement for the brochure.

The Commission then returned to agenda item VI.

**VIII. OTHER BUSINESS**

Commissioner Raino-Ogden informed the Commission that he and resident Mark Witt of 700 William will be presenting their plans for a special lamp post on this block to the Village Board of Trustees on July 10<sup>th</sup>. Management Analyst Pape stated that the biggest issue was the residents replacing a current Village lamppost and replacing it with this private structure in the right-of-way.

The Commission agreed that due to conflicts, the next month's meeting would be held on Wednesday July 26<sup>th</sup>.

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**IX. ADJOURNMENT**

A MOTION was made by Commissioner Franek and SECONDED by Commissioner Raino-Ogden to adjourn the June 28, 2017 meeting of the Historic Preservation Commission at 8:09 p.m.

AYES: Chairman Zurowski, Commissioners Franek, Graham-White, Raino-Ogden, Popowits and Pritz

NAYS: None.

Motion Passes.

Respectfully submitted:

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Jonathan Pape  
Management Analyst

Approved:

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Tom Zurowski, Chairman  
Historic Preservation Commission

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Date