

**VILLAGE OF RIVER FOREST HISTORIC PRESERVATION COMMISSION
MEETING MINUTES**

July 28, 2016

A meeting of the Historic Preservation Commission set for July 28, 2016 at 7:00 p.m. in the Community Room at the River Forest Village Hall, 400 Park Avenue.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 p.m. Upon roll call, the following persons were:

Present: Chairman Zurowski, Commissioners Graham-White, Prestes, and Franek

Absent: Commissioners Popowits and Raino-Ogden

Also Present: Assistant Village Administrator Lisa Scheiner

II. PUBLIC TESTIMONY

Jan Saeger, 435 William – Ms. Saeger stated she attended the public hearing and Joint Review Board meetings regarding the proposed Madison TIF District. She discussed some of the residential and commercial properties in the proposed TIF District and whether or not they are historically significant or contributing.

Commissioner Graham-White noted that eminent domain was removed but the homes remain in the TIF District.

Ms. Saeger stated she attended a focus group regarding Village communications and discussed the questions that were asked and her input regarding the historic preservation information on the Village's website. Chairman Zurowski stated that he was invited to participate in the communications audit.

III. APPROVAL OF MEETING MINUTES

A MOTION was made by Commissioner Franek and SECONDED by Commissioner Graham-White to approve the minutes of the June 23, 2016 Historic Preservation Commission meeting.

AYES: Commissioners Graham-White, Franek, Prestes and Zurowski.

NAYS: None.

Motion Passes.

IV. CONSIDERATION OF HISTORIC PROPERTY MODIFICATIONS AND APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

No applications were received for this meeting period.

**V. AWARDING OF THE 2016 HISTORIC PRESERVATION AWARD(S) -
138 KEYSTONE AVENUE**

Chairman Zurowski presented the award to the owner of 138 Keystone Avenue.

VI. REVIEW OF ONGOING COMMISSIONER ASSIGNMENTS

It was reported that Commissioner Popowits will make his first presentation on 9/11/16 and that he's looking for feedback. If it goes well, he'll do another in April.

It was also reported that Commissioner Raino-Ogden is working on white papers.

Commissioner Franek stated he is researching advertising options.

Commissioner Zurowski stated he is in charge of the monthly e-newsletter articles and thanked Commissioner Franek for writing the July article regarding former Commissioner McMahon. In response to a question from Ms. Scheiner, Chairman Zurowski stated he would like to obtain a list of previous award winners from staff.

Commissioner Franek reported various state statute requirements to achieve Certified Local Government Status. He stated that he also spoke with local realtors about a possible informational session in September or October with opportunities for questions and answers afterward. He stated he would establish the date of the event and invite others to attend.

Chairman Zurowski noted that he spoke with the Village President about the architectural brochure and maps, and that he anticipated the cost to be under \$10,000. He stated that the work would need to be competitively bid out to at least three vendors. Chairman Zurowski will be moving forward with this process. He has informed the Village President of this and noted that she was excited about promoting architecture in the Village.

Commissioner Franek stated that he is interested in the selection of properties for the brochure and map and that a variety is necessary. Both Commissioner Franek and Chairman Zurowski stated that they needed to get input from the Lakota Group who put together the survey.

Commissioner Graham-White reported that the Winslow house was under contract with a contingency and the home at 846 Ashland has a potential sale. In response to a question from Commissioner Graham-White, Ms. Scheiner said staff had no information yet regarding the sale of the home but would look into it.

Chairman Zurowski stated that he spoke to president Adduci about the 700 Block of William about the possibility of a more significant sign. He stated that the Village President informed him that the intent of the sign was to do something to immediately recognize the block. He further stated that the Village President expressed her openness to other suggestions.

Commissioner Prestes provided an update of his review of the Historic Preservation section of the website.

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Ms. Scheiner informed the Commission about the Village's Communications Audit that is underway with the Jasculca Terman. She further explained that the first phase of the project included a complete audit and the second phase would include the implementation of recommendations. She stated that staff anticipates this to include a revision of the website. The Commission expressed their interest in having input in the redesign.

Chairman Zurowski stated that he and Commissioner Raino-Ogden haven't been requested to review any window replacements yet. In response to a question regarding the Commission's role in review of the replacement windows on a significant property, Commissioner Zurowski stated that they do perform a review of proposed plans. Additionally, the Commissioners offered to make themselves available to residents who are considering changes to the façade of significant homes.

Chairman Zurowski informed the Commission that he had also talked to President Adduci about finding a replacement for former Commissioner Laurel McMahon. He added that President Adduci provided several potential names including people involved in real estate as well as those generally passionate about preservation. They will continue to work on this process.

Chairman Zurowski will be out of the country for their September meeting. The Commission agreed to revisit the scheduling of the September meeting at the August meeting.

VII. OTHER BUSINESS

The next regularly scheduled meeting of the Historic Preservation Commission is August 25th, 2016. Chairman Zurowski asked staff to confirm the presence of a quorum for the meeting.

VIII. ADJOURNMENT

A MOTION was made by Commissioner Franek and SECONDED by Commissioner Graham-White to adjourn the July 28, 2016 meeting of the Historic Preservation Commission at 7:33 p.m.

AYES: Commissioners Zurowski, Graham-White, Prestes, and Franek.
NAYS: None.

Motion Passes.

Respectfully submitted:

Jonathan Pape
Management Intern

Approved:

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Tom Zurowski, Chairman
Historic Preservation Commission

Date